

Heritage High School Drama Boosters Association
Board of Directors Meeting Minutes
Black Box
Wednesday, July 6, 2016
7:00pm

Board Attendees

Julie Sisson, President
Susan Leone, Vice President
Cleopatra Burke, Vice President
Leanne Littman, Treasurer
Monica Schnicke, Secretary
Mike Hogan, At-Large Director

Other Attendees

Angela Ramacci, Theater Director
Jack Krimmel, Choir Director
Ross Armstrong, Assistant Principal
Kathy Blackburn, Former Secretary
Donna Trader, Former President
Michele Pennington, Former Vice President

Absent Officers/Attendees

Michelle Saville, Vice President
George Herrmann, Band Director

Call to Order

Ms. Sisson called the meeting to order at 7:02 pm.

Approval of June minutes as written.

Cleopatra Burke read her notes from the meeting (Kathy Blackburn did not have meeting minutes from the June meeting). These will be emailed to secretary for the record.

Ms. _____ motioned, Mr. _____ seconded. Motion carried 6, 0.

Treasurer's Report

Ms. Littman, Treasurer, reported. Leanne reviewed balances in the Booster's accounts and there was discussion about what the Boosters and Heritage typically pay for and which fund-raising activities went to which account.

Officer Reports

President - Julie - Graduation 2017/Cappie conflict. Julie lead the discussion about a conflict between 2017 graduation and Cappies on June 11, 2017. Ideas were discussed re: making this date work for both events. Should the date be firm for Cappies, it seemed the majority believed it would be more advantageous to petition for an earlier graduation time over a change in graduation date (which seemed highly unlikely). Julie will discuss the possibilities with Mr. Adam once he returns from vacation and update us at the next meeting (or before).

Old Business

*Officer appointment and clarification of VP roles

New officers listed above. VP roles decided as follows: Michelle Saville - Volunteers; Susan Leone - Fundraising; Cleopatra Burke - Tickets.

*Booster Board manuals. Manuals of last years' officers were passed on to new officers.

*Charms. Discussed whether the Theater Dept wanted to try Charms for a year free or contract for Charms at some expense. The question of whether the students in Theater and Music could have 2 accounts (because they use their student # to sign in) needs to be investigated.

New Business

Approaching...

*August Kickoff. Mr. Adam would like this event to be on HHS campus this year. Ms. Ramacci will get back to us re: date. One possibility is right after Open House, which is on Aug 25 from 11-1 pm. Stay tuned. UPDATE: Theater Student Leadership meeting confirmed date as Thursday Aug 25 from 1-3pm.

*Summer Organization/Clean-up Day. Focus will be going through storage spaces for things to donate due to lack of storage space. Storage units too pricey. Date: Saturday, August 27 from 10am - 5pm.

*16-17 Booster Membership. Discussed different levels (rarely get more than \$200) and how this might be tweaked. Offering a scholarship was suggested.

*Fall Play - A Christmas Carol - Dec. 1, 2, 3, 8, 9, and 10. Middle-schoolers will be involved. Fliers need to be made. Not sure where auditions will be yet. Need to advertise to homes for the elderly.

*Season Ticket Sales/Membership Day. Discussed whether to sell tickets early and whether this might be possible through Ticket Leap (no answer to this yet).

*VHSL Festival support. We are hosting this Theater 1 Act Play competition this year and will need helpers and 3 judges. Tentative dates are Oct. 28 or Oct. 29.

Future needs...

*Fundraising (annual fundraisers + new ideas)

Annual: Mother's Pie, tickets, concessions, merchandise (perhaps more shirts for performances to be sold ahead and worn as advertisement; expanded sizes).

New: Cleopatra - sales along M & OD trail?

*Building days support. Need moms and dads but kids do bulk of work.

*Ticket process. Winter show - Mr. Adam said we can offer specific seats.

*Hell Week assistance. Tabled.

*Community Outreach. Tabled.

Directors' Reports

Angela Ramacci, Theater Director, reported.

Closing Comments

Ms. Ramacci thanked all 2015-16 Officers for their hard work and assistance this past year.

Susan Leone - Discussed need for better communication tool amongst officers and parents in order to share items/get help finding items/getting kids together for activities/etc.

Drama Booster FB Group has been run by Leanne Littman.

Next meeting: August 10, 2016.

Adjournment

Meeting was adjourned at 9:17 pm.