

Heritage High School Drama Boosters Association
Board of Directors Meeting Minutes
Black Box
Wednesday, January 4, 2017
7:00pm

Board Attendees

Julie Sisson, President
Susan Leone, Vice President
Michelle Saville, Vice President (Took notes today)
Cleopatra Burke, Vice President
Leanne Littman, Treasurer
Monica Schnicke, Secretary
Mike Hogan, At-Large Director

Other Attendees

Angela Ramacci, Drama Director
Ross Armstrong, Assistant Principal

Apologies

Monica Schnicke, Secretary

Call to Order

Ms. Sisson called the meeting to order at 7:13 pm.

Approval of December minutes as written.

Ms. Littman motioned, Ms. Burke seconded. Motion carried 5, 0, 1.

Treasurer's Report

Ms. Littman, Treasurer, reported.

- *\$49,000+ in the bank
- *\$6,292 in Paypal account
- *\$10-\$12K estimated profit from ACC
 - approx \$31,000 came in
 - approx \$20,000 in expenses
- *Weebly account is about to renew
- *Charms account is ready to use
- *Budget

*Ms. Littman provided a proposed budget; Ms. Sisson motioned to approve the budget, Ms. Saville seconded. Motion carried 6, 0, 1.

Ms. Littman suggested keeping the price of tickets for Urinetown at \$5 based on feedback from other parents and it is the first time the musical theatre class has paid a fee. Mr. Armstrong suggested keeping the ticket price at \$10 since this production was more costly than previous musical theatre productions. The decision was made to keep tickets at \$10.

Officer Reports

President - Julie -

*Has season t-shirts to hand out; Ms. R will hand out to students in her classes.

VP - Susan Leone

- *Ms. Leone is working on more restaurant spirit nights
- *Atomic Trampoline - February 10th -
 - participants pay \$20 to jump from 9:00-11:00 pm
 - we receive 20%
 - Rita's will also give 15% at the same time

VP - Michelle Saville

- *Sign-up genius is ready to go out for Urinetown
- *Tech week meals will be provided on Tuesday and Wednesday
 - *budget is \$6 per student
- *We will also provide a meal between shows on Saturday
 - Ms. Burke will organize this meal
- *Ms. Saville is contacting the Parks and Rec to see if it is possible for students to perform at the Flower and Garden Show on April 22 & 23.
- *Ms. Saville provided a timeline for items that need to be completed for mainstage productions. The timeline is a guide and will be on the Google Drive for anyone to edit or use.

Old Business/New Business

Urinetown

- *Set - students have sketched and taped 2 platforms
 - Building day on Saturday from 10am - 5pm
 - Mr. Hogan will come and lay things out and inventory materials
- *T-shirts - Ms. Burke will see if we can print an iron-on patch
 - Ms. Littman will work on finding shirts
- *Program - Lanyard style
 - Sending to LCPS print shop
 - We will attach strings
- *Concessions - Mr. Hogan will inventory what we have and purchase needed items

Directors' Report

Angela Ramacci, Drama Director, reported.

Summer Program

- *Ms. Ramacci asked if there was interest in holding a two week program in the summer for students in grades 3-8.
- *The board agreed that there was enough interest to look into the logistics further.
- *Ms. Ramacci proposed July 24-August 4th as possible dates.
- *Ms. Ramacci will talk with the staff at HHS about building use.

Next Meeting: Wednesday, February 1, 2017

Adjournment: Meeting was adjourned at ??? pm.