

Heritage High School Drama Boosters Association  
Board of Directors Meeting Minutes  
Black Box  
Wednesday, February 1, 2017  
7:00pm

**Board Attendees**

Julie Sisson, President  
Michelle Saville, Vice President  
Leanne Littman, Treasurer  
Monica Schnicke, Secretary  
Mike Hogan, At-Large Director

**Other Attendees**

Angela Ramacci, Drama Director  
Jack Krimmel, Choir Director  
Russ Armstrong, Assistant Principal  
Donna Trader, parent  
Beth ?, parent

**Apologies**

Susan Leone, VP  
Cleopatra Burke, VP

**Call to Order**

Ms. Sisson called the meeting to order at 7:01 pm.

Approval of January minutes as written.

Ms.Littman motioned, Ms. Sisson seconded. Motion carried 4, 0, 2.

**Treasurer's Report**

Ms. Littman, Treasurer, reported.

\*Account balance is \$47,xxx. Leanne reported that if our balance went above \$50,000, we will have to file a tax return. One option is to give some fees back to the school to pay for the rights next year.

\*Paypal balance is \$7639.xx.

\*ACC re-cap review (handout given):

\*School paid for the twinkle curtain - funds went in with lighting costs

\*Profit was just shy of \$15,xxx.

\*MT Theatre fee collection - rights were \$4360

\*Urinetown Update - 277 tickets sold at the door;

\*\$272 went to the school

\*\$560.60 made by concessions

\*\$550 brought in through class fees

\*Walking for Water charity made \$108; Mr. Armstrong said the school will write the check.

**Officer Reports**

## **Old Business**

Julie - President

\*Millie needs:

\*program - Ms. Ellison is helping with this again (Thank you!!!); Ms. Ramacci said a student named Delaney wants to do the photos for the program (Thank you!); photos will start tomorrow; pit and crew need to do bios too; Ms. Ramacci has a CD of artwork for Julie.

\*cappie room - Julie is coordinating; she will get with Mr. York to reserve the library; she is open to food ideas. Discussed researching speakeasy fare. Decor was also discussed.

\*Publicity for Millie -

\*t-shirts - agreed it should be short-sleeved and red with a black logo; having dates on the front will be less expensive; Nikki will be told that we want the SOFT shirts;

\*video trailer - discussed using screens in school for publicity; possibility of using a GoPro to film parts of rehearsal for publicity was also discussed.

\*Julie pointed out an error on the website re: date of Millie performances; Ms. Ramacci will fix it.

Donna Trader (parent)

\*Discussed other advertising for Millie - Ms. Ramacci said the students would be participating in First Friday; there will also be a performance during the Cluster Concert (on March 1).

Michelle Saville - hasn't heard back from Leesburg Flower and Garden Show about whether the students can perform there or not.

\*Status of Summer Camp - Ms. Ramacci said she obtained approval and it is a go; she is planning on having it over 2 weeks: July 24-28 and July 31 - August 4; the camp will be for rising 4th - 9th graders; there will be performances at the end of each week on Friday (or one performance at the end of the two weeks on Friday?); hours will be similar to school hours; cost will be \$500 for 2 weeks; she is still working on the number of students who can participate, the number of high school student helpers needed, and the show to be performed.

\*Leanne added that we need to look at insurance for the summer program.

## **New Business**

Julie - President

\*Thoughts about next Fall show - Ms. Ramacci has some ideas but nothing firm yet.

\*Recruiting for next year (course "playbill" for HPMS) - ideas include making videos about classes offered; there will be new student events as in the past.

\*Board for next year - everyone is asked to give thought to this.

Leanne - offered up a camera if it was needed for the theatre program.

Mike Hogan - stated that we need a new large wood order because we are getting low.

Cappie Rules

\*Julie asked about getting a copy of the rules; Ms. Ramacci discussed how comprehensive they were and having to go through a workshop to learn them. Ms Ramacci said everything really needs to go through her.

- \*Students have to make the folders for the Cappie room as well as the poster boards.
- \*We must be able to turn the sound off easily in the Cappie room.
- \*2 students are needed to help that ARE NOT in the show.
- \*no scrolling visuals are permitted in the Cappie room; they need quiet and no distractions to deliberate.

## **Directors' Reports**

Angela Ramacci, Drama Director, reported.

\*Millie song will be performed at the Cluster Concert.

\*Feb 10th is Improv Night (Heritage Hyjinx); audience will be seated on risers on the stage with the performers; Tuscarora's improv group as been invited to perform on stage too but Ms. R hasn't heard back from them yet; ticket prices will be \$5; if Tuscarora supporters attend, they will need to buy tickets too.

\*Theatre 2 class is going to Folger theatre on March 2nd; a 30 min version of Midsummer Night's Dream will be performed.

\*Discussion about maintaining microphones and lighting took place. Mr. Armstrong stated that anything that came with the school should be maintained, but he is not sure what was original. Ms. Ramacci expressed desire for a projector to be mounted for Millie (to the ceiling or to the catwalk, or whatever works). Mr. Armstrong needs the Boosters to fill out an application and get it back to him ASAP; nothing can be done until it has been submitted and approved.

Ms. Ramacci said we should use LCPS for printing work (the print shop at the Admin building); the work is good and affordable (i.e., only paid \$3xx for 1500 programs).

Ms. Ramacci is collecting old typewriters for Millie.

Mr. Krimmel, Choir Director, reported.

Mr. Krimmel shared some thoughts of Mr. Herrmann, Pit Director, with the Boosters. It was agreed that any food prepared for theatre students participating in performances should absolutely include the musicians and that all the musicians should be equally represented in performance programs, including photos, and recognition at the end of performances. In order to insure that all musicians are included in everything related to performances, the Boosters will need contact information from the pit students and their parents so all show-related information sent out goes to everyone. It's crucial that all seniors from Pit are recognized on Senior night also. The Boosters made it clear that there was no intent to disregard the musicians and Pit Director and that every attempt would be made to insure that all contact/recognition/food, etc. is inclusive going forward.

**Next Meeting:** March 1, 2017 at 7:00pm.

**Adjournment:** Meeting was adjourned at 8:40 pm.