

Heritage High School Drama Boosters Association
Board of Directors Meeting Minutes
Black Box
May 10, 2017 at 7:00pm

Board Attendees

Julie Sisson - President
Susan Leone - VP
Michelle Saville - VP
Eileen Komperda - VP
Leanne Littman - Treasurer
Monica Schnicke - Secretary
Mike Hogan - At-large Director

Other Attendees

Angela Ramacci - Theatre Director
George Herrmann - Pit Orchestra Director
Mr. Armstrong - Assistant Principal
Beth Goff - parent
Betsy Saville (Michelle's mother-in-law) - grand-parent

Regrets

Mr. Krimmel, Choir Director

Call to Order

Ms. Sisson called the meeting to order at 7:07pm.
Approval of April minutes as written. Ms. Littman motioned to approve; Ms. Saville seconded. Minutes carried, 6, 0.

Treasurer's Report (Leanne Littman)

- *Ms. Ramacci and Leanne discussed the bill for the fog machine and agreed that because of fog machine problems during Millie production, we are due a credit. This will have to be pursued as full balance was paid prior to conclusion of Millie.
- *Millie - 1400 tickets were sold; \$2847.30 cash was made from concessions; \$7 Square in concessions;
- *Bank balance: \$46,096.11; \$4000 to be added tomorrow from Ticketleap.
- *Drama Banquet: Leanne created WuFoo form to purchase tickets, which are \$15pp; Michele Pennington has an email drafted to send, which Leanne will send out; Ms. Ramacci wants a list of registrants before the banquet.
- *Summer camp: When flyer is done, Michelle S. will send out to the schools by mail; sign up is due by 5/22. Discussed places to advertise including the commuter bus lot.

Officer Reports

*Julie S (President) - brought a bin of stuff from home

*Michelle S. - VP

*Master list for posters (See google drive) - if we find new businesses to hang posters, these businesses should be added to the list; this will allow us to have locations ready for the next production.

*Concession sales at showcases - 2 showcases have intermissions (May 19 at 7pm and May 20 at 2pm); Monica will help with May 19 sales.

*Student volunteers to help sell concessions - we need more students to help with concession sales since it is harder to find parents for this; students cannot handle the \$; the ideal set-up is having the long-line with money taken at the end.

*Merchandise sale dates: email the parents that the portal is open again; now that it is set up, we can open and close it with ease whenever we choose to sell; current sales will close May 20 for delivery on 6/2/17.

Old Business

*Eileen Komperda - seat numbers

Eileen reported that the estimate for 1100 seat labels is \$1.02 each; the labels are made of cloth-like material that sticks very well to surfaces (concerns were raised that student might try to pick them off); Eileen was encouraged to bring samples to the meeting and then Mr. Adam would be approached about purchasing these for the auditorium.

New Business

Directors' Reports

*Angela Ramacci - Theatre

*Summer camp - will be for rising 4th to rising 9th graders; the first page of the site needs to be set up; word needs to get out; parents must register their children by June 1; If _____ aren't signed by then, refunds will be given June 2.

*Needs to order ITS certificates; will check to see if fees are required for membership.

*George Herrmann, Pit Orchestra - Delivered a heart-felt message to the board that his students felt included start to finish (yay!) and that he really loved his cheese bouquet!!

Closing Comments

*Discussed Drama Boosters Board: Michelle S. said that Angie Morris would like to be involved; Kevin Goff is considering the At-large Director position if it is open; others suggested approaching Karen Lambie and Leslie Griffin.

Next Meeting: June 7, 2017 at 7:00 pm.

Adjournment: 8:23pm