

Heritage High School Drama Boosters Association
Board of Directors Meeting Minutes
Black Box
Wednesday, June 7, 2017
7:00pm

Board Attendees

Julie Sisson, President
Susan Leone, Vice President
Michelle Saville, Vice President
Eileen Komperda, Vice President
Leanne Littman, Treasurer
Monica Schnicke, Secretary
Mike Hogan, At-Large Director

Other Attendees

Angela Ramacci, Theatre Director
Mr. Armstrong, Assistant Principal
Leslie Griffin, parent
Beth Goff, parent
Carin Lambie, parent
Angie Morris, parent

Apologies

Jack Krimmel, Choir Director
George Herrmann, Band Director

Call to Order

Ms. Sisson called the meeting to order at 7:05 pm.

Approval of May minutes as written.

Ms. Saville motioned, Ms. Komperda seconded. Motion carried 5, 0.

Treasurer's Report

Ms. Littman, Treasurer, reported.

*Leanne reported a Bank balance of \$41,xxx and PayPal balance of \$5,xxx.

*Leanne discussed the MT (musical theatre) fee (\$50) and fact that only 1/2 of the class paid the fee. She felt it wasn't fair to those who paid and suggested we contact those who paid, explain the situation, and ask if they want a refund or to consider the paid fee a donation. The board agreed that this was a good way to handle the situation.

*Mr. Armstrong said that next year the school will be in charge of collecting class fees and handling forms given to those who cannot pay.

*Ms. Ramacci submitted a receipt for dry cleaning (\$225); she noted that Robin Hood was in free domain.

*Leanne shared production fees paid to the school: ACC: \$7075; Millie: \$6xxx; total: \$13,xxx.

*Summer camp - Leanne reported that an item was created for a 2nd and final payment on the website. She will keep registration open to accept more kids. One half of registrants have paid the full fee (totaling \$6550); \$5700 is still due. Michelle S. reports that 25 students have signed up as of this morning.

Officer Reports

Old Business

*New 2017/18 Drama Boosters board -
Michelle Saville - President
Monica Schnicke - Secretary
Eileen Komperda - Treasurer
Beth Goff - VP (Volunteers)
Leslie Griffin - VP
Angie Morris - VP
Carin Lambie - At-large Director

*All new officers were officially voted in.
Julie Sisson motioned and Leanne Littman seconded the motion to accept the new theatre board members as listed above.

Beth Goff shared that her husband is willing to help with software issues.

*Fund-raising - the new board members were asked about whether they had any experience with grant writing, which has been an untapped source of funds due to lack of experience. Leslie, Eileen and Beth all shared some experience with or contacts who may be able to help.

New Business

Thank you to Mike Hogan - Mr. Hogan was thanked for his contributions of the past year and was given a card and gift that the other outgoing board members received at the Theatre Banquet.

Directors' Reports

Angela Ramacci, Theatre Director, reported.

*Sound system - Ms. Ramacci shared her desire to try a new wireless mic system for \$300 from Sound Systems. This was presented as a reasonable alternative to the \$5000 it costs to rent mics per show.

Michelle Saville motioned and Monica Schnicke seconded the motion, to spend up to \$300 on Sound System items.

*Lighting - Ms. Ramacci reviewed the theatre lighting needs. She found LED fixtures on clearance that would significantly improve our performance lighting. 24 light fixtures and the cord sell for \$3200.

Mike Hogan motioned and Eileen Komperda seconded the motion to spend up to \$3200 on lighting items.

Closing Comments:

Eileen Komperda shared the sample auditorium seat number labels with the board and the information she had gathered. The fabric is polyester and the glue is very strong, making the removal of labels difficult unless intended. Cost would be \$1.02 per seat. We all agreed that the labels were attractive and seemed reasonable. Mr. Armstrong will address whether the school would pay for the seat labels since the auditorium is used by the entire school.

Next Meeting: Wednesday, July 12, 2017 at 7:00pm.

Adjournment: 9:08 pm.