

Heritage High School Drama Boosters Association
Board of Directors Meeting Minutes
Choir Room
Wednesday, March 8, 2017
7:00pm

Board Attendees

Julie Sisson, President
Susan Leone, Vice President
Michelle Saville, Vice President
Cleopatra Burke, Vice President
Leanne Littman, Treasurer
Monica Schnicke, Secretary
Mike Hogan, At-Large Director

Other Attendees

Angela Ramacci, Theatre Director
Jack Krimmel, Choir Director
George Herrmann, Pit Director
Eileen Komperda - Parent (and accountant!)
Beth Goff - Parent
Michele Pennington - Parent

Call to Order

Ms. Sisson called the meeting to order at 7:05 pm.
Approval of February minutes as written.
Ms. Goff motioned, Mr. Hogan seconded. Motion carried 6, 0.

Treasurer's Report

Ms. Littman, Treasurer, reported.
*\$47,xxx. in account; \$7,075.35 in PayPal account with several outstanding checks.
*ACC - \$14,400 profit
*Urinetown - approx. \$3,300 loss

Review of Millie cast/crew/payments/bios lists.

*Mr. Herrmann reported there will probably be no paid musicians for Millie, but there may be sound costs of approx. \$2500.

*Ticketleap is up and running; tickets have already been sold. There was discussion that it should be stated directly somewhere that if you want to choose your own seats, you must use a computer; this cannot be done if using Ticketleap on a phone.

*Wufoo is set up to take one liners and bios.

*Ms. Ramacci has the cast/crew payments; Leanne wants to review w/Ms. R after the mtg.

Officer Reports

President - Julie

*Millie t-shirts available - S-XL (\$7), 2XL (\$9) - at Julie's house.

*Pride Production Merchandise sale - Julie met with Nikki Holton - Mr. Krimmel displayed options on overhead - Mr. Adam might wonder about adding "Heritage" to the designs - It was agreed to ask Nikki about this when we thought it was doable.

*Gmail communication reminder - check this! Use it!

*Millie senior night - discussed when the best night for this was - agreed on Friday May 5th

*Summer Camp - Leanne said she has received the certificate; discussed insurance needs; Ms. Ramacci has submitted all required paperwork to Mr. Armstrong; no word received yet; Ms. R has a piece in mind; Michelle Saville will write HPMS about an insert for camp; Advertisement will be through local papers, social media and the local schools.

*Mr. Herrmann said as a 501-3C the group is protected; we should however, insure the treasurer and co-signers. Eileen Komperda said she had the name of a good broker for insurance if we needed one.

Susan - VP

*Spirit Night fundraisers - 1) Panera on Ft. Evans - Thursday April 6 from 4-8pm
2) Coldstone Creamery - week of May 8? How about May 10?

Old Business

Michelle - VP

*Flower & Garden Show - all set! Ms. R has the contract; she will hand out the forms to the kids tomorrow. This will take place Sunday, April 23. There will be a 45 min time slot on the Children's Stage from approx 1:30-2:30pm.

New Business

Julie - President

*Hellweek food for Millie - Uncle Julio's - will ask him what night works best for him

*Mike Hogan said that we will have full access to the fridge/storage area because there will be no sports competing for space that week.

Millie set building - ?March 19 (Sunday) - school may be open, but not sure

Drama Booster Board Positions 2017-2018

*Present a slate of candidates; new board can transition in June; should know in May if we need to recruit.

*Cleopatra - Maggie Acardo may be willing to help with Treasurer work

*Leanne - willing to remain a "user" to help with questions, etc.

*Monica - willing to remain on as secretary

*Michelle Saville - seems agreeable to taking on the President role

*Mr. Herrmann suggested that the treasurer job be split up if it's too big; e.g.,
-one person handles writing checks and settling invoices,
-others handle Square, Ticketleap, Weebly and Wufoo

Directors' Reports

Angela Ramacci, Theatre Director, reported.

*Ms. R said that there are 6 headshots left to complete; Leanne reported that 82 bios are completed.

*Leanne asked if the seats will be relabelled in the theater (1043 seats); Eileen Komperda said she will get options and prices for seat labels/plates.

*We must upgrade Weebly if we want to post videos; First Friday video is great!

*Wants to pursue the Amazon link as a fundraising tool.

***NEEDS for MILLIE:**

*4 wine barrels to make wine barrel tables

*3 laundry carts with lids (off-white canvas)

*working typewriters (? not sure how many)

*rolling desks (open so you can see the feet)

Jack Krimmel, Choir Director, reported.

*Dessert Theatre will be March 25th at 7pm. Cost will be \$5 pp and will include desserts and music performed by the musical theatre class with a jazz theme. The location will be either the stage or cafeteria.

George Herrmann, Pit Orchestra, reported.

*Will need some help with sound for Millie (approx. \$2500).

*Spectrum Sound Systems - as of July 1, they'll all go away—these were always our back-ups.

*So, going forward, it will cost \$85 per mic per week to rent microphones for performances; we will have to increase the budget for all future performances—i.e., \$2100 more per show.

*Millie will only require loss of 1st row in the middle for the Pit Orchestra.

Next Meeting: Wednesday, April 5, 2017.

Adjournment: 9:10 pm.